

Cash & Markets Working Group Co-chair - Bangladesh

Location: [Asia & Pacific] [Bangladesh]

Town/City: Cox's Bazar

Category: Food Security & Livelihood

Job Type: Fixed term, Full-time

PURPOSE OF POSITION:

To work with humanitarian and development actors in Cox's Bazar's nexus environment to nurture a community of practice around transfer programming in refugee camps and host communities. To harmonize approaches, build evidence and best practice in-country through sharing of experience and building the capacity of members and other interested parties. Contribute to national and global learning via innovations and challenges in the context.

The co-chair drives collective progress and provides technical expertise for jointly agreed priorities established by the Working Group (WG), considering their collective views and seek consensus and collaboration by the group. The position holder helps finalize the WG's Terms of Reference and Work Plan, and drives timely accomplishment of the Work Plan priorities by the group. In line with member expertise and interest, other agencies may be designated to lead on activities.

MAJOR RESPONSIBILITIES:

Co-chair Cash Coordination and Nurture Community of Practice:

- In coordination with the WG Coordinator, work with organizations involved with cash/market based interventions. As the NGO counterpart, co-chair the technical working group and represent this working group in relevant sector and sub-sector meetings (food security, livelihoods, protection, etc.) and other external fora. Facilitate and maintain a community of practice in country through information sharing, guidance, advice and exchange of technical support. Promote innovative transfer programming in the response, in line with Government requirements.
- Manage the technical aspect of coordination through meeting management as well as partner and stakeholder follow-up on pending issues from partners.
- Presentations in relevant sectors, sub-sectors, technical WGs and other relevant external fora. Develop context specific

tools on cash- and voucher transfers and support implementing NGOs and their partners in using these tools.

- Support collaboration amongst WG group members to identify areas of improvement to more efficiently and effectively program markets-based interventions.
- Develop and support, whenever possible, harmonized tools, approaches and procedures in CTP, including the harmonization of vulnerability criteria, transfer values, modalities of payment, assessment and monitoring activities.
- Collaborate on joint assessments, planning, targeting and monitoring, when necessary.
- Establish regular technical exchange with CWG members with a view to promoting an inclusive and transparent decision-making process.
- Encourage collective negotiations with service providers for effective cash and voucher programme delivery.
- Ensure organizations' cash-based programming are accurately represented across all sectors in the 4w.
- Ensure beneficiary involvement, accountability and transparency in CTP.

Capacity Building & Learning:

- Identify capacity building needs through ongoing engagement with WG member organizations and build capacity in cash transfer programming through conducting basic and more advanced trainings for practitioners.
- Determine learning event needs and facilitate the planning and implementation of learning events.
- Identify capacity building needs, facilitate the development of priority training needs in collaboration with the partners and cross-sector leads.
- Build CWG capacity through formal trainings, learning events and continued sharing/exchange of practical learning.
- Follow up with participants of trainings on the utilization of knowledge gained and identify local experts for sustainability of coordination.

Research & Advocacy:

- Participate in and promote regular meetings of the ISCG cash advocacy group. Gather information on the impact of in-kind programming versus voucher programming versus cash-based programming. Advocate for market based programming where this is considered most appropriate based on evidence.

- Facilitate the sharing of project evaluation information across CWG actors to in an effort to identify trends in best practice and areas for improvement across market based programming.
- Highlight cash and voucher transfer interventions that are most likely to be effective in each situation, drawing upon lessons learned and examples of good practice for rapid and appropriate response.
- Evidence of impact of in-kind programming versus voucher programming vs cash programming with advocacy for market based programming where this is considered most appropriate.
- Provide information to and gain information from donors, Government and the corporate sector to facilitate funding opportunities for cash learning and interventions.
- Identify and advocate for opportunities to link emergency cash transfer projects with longer-term support to social transfers as part of social protection strategies, potentially significantly strengthening CTP preparedness at the State level;
- Document cash-based experiences and maintain a repository of information, learning and reference resources.

KNOWLEDGE, SKILLS & ABILITIES:

- A Master's degree in an appropriate technical field (Humanitarian Assistance, Food Security and Livelihoods, etc) or equivalent experience.
- A minimum of 3-years' experience in cash/voucher/e-voucher transfer programming in a humanitarian response setting.
- Experience in research; collecting and analyzing information and presenting well-written reports.
- Strong public speaking and presentation skills. Able to present information to an external audience and conduct trainings.
- Excellent coordination skills such as ability to liaise with various agencies/individuals, organize events, priorities work and ensure a smooth flow of information and an environment of cooperation and information sharing.
- Excellent analytical skills with ability to influence decision makers.
- Diplomacy and good interpersonal skills, together with the capacity to remain calm under pressure and not lose sight of strategic priorities.
- Ability to monitor and analyze shifts in political, economic, and social contexts which may affect program approaches.

- Ability to work independently and to work virtually with people located in different geographic locations and in other organizations.
- Excellent spoken and written communication skills in English.
- A sound understanding of the importance of gender in humanitarian work.
- Sensitivity to cultural differences and the ability to work in a wide variety of cultural contexts.
- Committed to Equal Opportunities (e.g., gender, race, disability).
- Innovative and creative to find lasting solutions to rapid, timely and appropriate humanitarian response.

Preferred Skills and Experience:

- Experience and training in the EMMA tool kit (or other market assessment analysis tools) is an advantage.

Working Environment/Travel:

- Work environment: Field Office based.
- Travel: 20 % Domestic/international travel may be required.
- On call: 10%
- Willingness to travel and work extensively - sometimes at short notice, in difficult places and under long hours - according to a results-based approach.